

**“STICKER FUND” PROJECT SELECTION PROGRAM including
RECREATIONAL TRAILS PROGRAM (MOTORIZED PORTION) FUNDING**

PROJECT SELECTION

Projects will be considered for funding each time the Off-Highway Vehicle Advisory Group (OHVAG) meets. If a project is not recommended for funding the first time it is reviewed, it will be considered at the next review unless the project sponsor withdraws the application.

Projects selected for funding in Phase II will encompass all of the following recommendations:

HIGH-USE AREA – the project will be located on a route, trail, or area that is currently experience heavy OHV traffic or will provide access to new routes, trails or areas.

USER SUPPORTED – the project will be endorsed by at least one user organization that can be identified with the specific project area.

PRIORITY RECOMMENDATION – a **HIGH PRIORITY** project will include mitigation efforts and a large number of purposes such as:

- Designate, construct, maintain, renovate, repair or connect off-highway vehicle routes and trails;
- Designate, manage and acquire land for access roads, off-highway vehicle recreation facilities and off-highway vehicle use areas;
- Off-highway vehicle related informational and environmental education programs, information, signage, maps, and responsible use programs;
- Enforcement of off-highway vehicle laws;
- Mitigation of damages to land, revegetation and the prevention and restoration of damages to natural and cultural resources, including the closure of existing access roads, off-highway use areas and off-highway vehicle routes and trails;
- Projects located in an air quality attainment area must insure compliance with air quality regulations during construction and future use.
- Necessary environmental, historical and cultural clearances or compliance activities when combined with development of an off-highway facility;

NOTE: Per statute OHV Recreation Fund monies shall not be used to construct new OHV trails or routes on environmentally or culturally sensitive land unless the land manager determines that the proposed new trail construction will benefit or protect cultural or sensitive sites. Culturally sensitive land is areas of land that are administratively or legislatively designated by the federal government as a national monument, area of critical environmental concern, a conservation area, or inventoried roadless area OR determined by the land manager to contain significant natural or cultural resources or values.

DIVERSITY – the selected projects will represent a cross section of use types and geographic areas.

EXPEDIENCE – the project must be completed within one year of the advance of project funds.

SPONSOR ELIGIBILITY – the applicant must have control of and management responsibility for the area of the project and have a current agreement with State Parks in effect to allow transfer of funds for OHV project purposes.

PHASE II – APPLICATION / FUNDING PROCESS

1. Project sponsors who can meet the Sponsor Eligibility criteria are invited to submit the following documents and supporting information:
Application Form – available at: <http://azstateparks.com/OHV/index.html>
User Support Letter – on organization letterhead signed by authorized representative.
Map of Project Area – must show affected route numbers or trail names.
Pictures of Project Area – must show all areas to be affected by project work and may be emailed or submitted on a disk. (See application form)
2. Applications received by July 10, 2010 will be considered for funding at the OHVAG meeting on Friday, August 6, 2010. Applications received after July 10th will be considered at the next OHVAG meeting tentatively scheduled for late October, early November 2010.
3. Project sponsors may request not less than \$30,000 and up to \$150,000. No match is required. Administration costs (burden) are not eligible and cannot be included in the project cost. Design and engineering costs cannot exceed 10% of the project cost. Project sponsors may be required to use eligible contracted vendors to complete the National Environment Policy Act (NEPA) compliance requirements.
4. Upon execution of task or work order for a project funded with Sticker Fund money, State Parks will advance 80% of the project cost to the project sponsor. The balance of allocated funds will be paid upon completion of the project.
5. Project sponsors may request more than \$150,000 for large projects to be funded with federal Recreational Trail Program (RTP) funds. The sponsor must complete NEPA compliance requirements and provide 5% of the total project cost in matching funds. The Sticker Fund Program will provide another 5% of the project cost to meet the non-federal component requirement. The Sticker Fund component may be advanced to complete required surveys.

NOTE: The federal project sponsor portion of the match can include staff time directly attributable to project development and the value of materials provided by the sponsor. These costs must be included in the total project cost.



STICKER FUND PROJECT SELECTION PROGRAM – PHASE II

Please fill out the following information and include:

- A letter on volunteer group letterhead signed by an authorized person or individual letters supporting this project.
- Map identifying the project location.
- Photos of project area to be improved (on disk or submitted by email).
- SEVEN COPIES of the entire application.

Includes RECREATIONAL TRAILS PROGRAM (MOTORIZED PORTION) PROJECT FUNDING

Name of Managing Agency:

Agency Contact Name / Title:

Contact Address:

City/State/Zip:

Phone:

E-Mail:

Location of Project – include affected route numbers and/or trail names:

Work to be performed (must be OHV-related):

Provide Estimated Costs for the Work Described Above:

Identify an approximate project start date and anticipated completion date:

Requested Funds:	
For RTP Funding Use Total Project Cost:	
Match Amount (if any):	
For RTP Funding Show Amount of Federal Match:	

Mail Application and supporting documents (+7 copies) to:

**ARIZONA STATE PARKS, Attn: Robert Baldwin, Recreational Trails Grants Coordinator,
1300 W. Washington St., Phoenix, AZ 85007**

You may request an application in MSWord format from Robert Baldwin: rbb2@azstateparks.gov